

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET

E-Mail: BrownCountyCountyBoard@co.brown.wi.us

P. O. BOX 23600

GREEN BAY, WISCONSIN 54305-3600

PHONE (920) 448-4015 FAX (920) 448-6221

"PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held

**THE WEEK OF
September 7 – 11, 2015**

MONDAY, SEPTEMBER 7, 2015

LABOR DAY

(County Board Office Closed)

TUESDAY, SEPTEMBER 8, 2015

*1:30 pm	Local Emergency Planning Committee	2 nd Floor, Health Department 610 S. Broadway
*5:30 pm	Executive Committee	Room 200, Northern Building 305 E. Walnut Street

WEDNESDAY, SEPTEMBER 9, 2015

(No Meetings)

THURSDAY, SEPTEMBER 10, 2015

*5:15 pm	Human Services Board	Room 365, Community Treatment Center 3150 Gershwin Drive
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FRIDAY, SEPTEMBER 11, 2015

(No Meetings)

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.



Brown County, Wisconsin
**Local Emergency Planning
Committee**
"A Plan for Hazardous Materials"
3030 Curry Lane
Green Bay, WI 54311
(920) 391-7431 FAX (920) 391-7435

LEPC AGENDA

September 8th at 1:30 pm

**Location: Brown County Health Department (2nd Floor)
610 S. Broadway Green Bay, WI**

NOTICE OF PUBLIC MEETING:

The regular meeting of the Brown County Local Emergency Planning Committee will be held on Tuesday, September 8, 2015 1:30 pm, at the Brown County Health Department located at 610 S. Broadway in Green Bay.

The Agenda is as follows:

1. **Call to Order**
2. **Approval of Agenda**
3. **Approval of Minutes**
4. **LEPC Round Table**
5. **Committee Reports**
 - a. PIE
 - b. Executive Committee
 - c. Planning Committee
6. **Other Reports:**
 - a. ARES/RACES Report
 - b. Recent Spills
 - c. Public/Private Partnership Report
 - d. EM Report
7. **Public Comment**
8. **Such other matters as authorized by law**
9. **Adjourn**

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EXECUTIVE COMMITTEE

Tom Lund, Chairman
Patrick Moynihan, Jr., Vice-Chairman
Steve Fewell, Patrick Evans
Bernie Erickson, Patrick Buckley, John Van Dyck

EXECUTIVE COMMITTEE

Tuesday, September 8, 2015

5:30 p.m.

Room 200, Northern Building
305 E. Walnut Street

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION
ON ANY ITEM ON THE AGENDA.

**** PLEASE NOTE DATE ****

- I. Call meeting to order.
- II. Approve/modify agenda.
- III. Approve/modify Minutes of August 10, 2015.

Comments from the Public

Vacant Budgeted Positions (Request to Fill)

1. Child Support – Accounting Technician - Vacated – 9/4/15.
2. Child Support – Clerk/Typist I (x2) - Vacated – 9/4/15.
3. Human Services (CTC) – Director of Nursing – Hospital - Vacated – 8/14/15.
4. Human Services (CTC) – Medical Transcriptionist (.5 FTE) - Vacated – 8/28/15.
5. Human Services – Secretary - Vacated – 1/2/15.
6. Human Services – Social Worker/Case Manager (APS) - Vacated – 8/21/15.
7. Public Safety Communications – Communications Supervisor - Vacated – 8/17/15.
8. Public Works (Facilities) – Housekeeper (.5 FTE) - Vacated – 9/2/15.
9. Veterans – Veterans Benefits Clerk - Vacated – 9/8/15.
10. Zoo & Park Management (NEW Zoo) – Housekeeper I - Vacated – 8/30/15.
11. Public Works (Highway) – Operations Manager - Vacated – 8/3/15. *Held for one month.*
12. Public Works (Highway) – Superintendent - Vacated – 8/4/15. *Held for one month.*

Legal Bills

13. Review and Possible Action on Legal Bills to be paid.

Communications

14. Communication from Supervisor Schadewald re: This communication is my request for a statement of Robert's Rules of Order – Parliament Procedure be provided to each County Board Member. *Referred from August County Board.*
15. Communication from Supervisor Erickson re: Review this situation. Eliminate in-house PHA's and use the annual physician physicals to be submitted by Sept. 1st each year. And maybe extend the physical results from your personal doctor to October 1st this year. *Referred from August County Board.*

16. Communication from Supervisor Evans: To place a “Just Cause” standard back into the employee handbook and ordinances in order to provide reassurance to Brown County employees if terminated, there will be a fair and just process followed. “Just Cause” is defined as a progressive discipline process such as a verbal warning, written warning, suspension, and/or termination (or automatic termination if the situation is warranted). *Referred from August County Board.*
17. Communication from Executive Committee Chair Lund re: Discussion regarding changes to 2015 employee health insurance plan.

Reports

18. County Executive Report.
 - a) Executive Budget Status Financial Report – July 2015.
19. Internal Auditor Report.
 - a) Presentation of the 2014 Comprehensive Annual Financial Report (CAFR), Federal Awards and State Financial Assistance Report and Management Communications by Dave Maccoux, Schenck, SC. (Materials previously distributed)
 - b) Board of Supervisors Budget Status Financial Report – July 2015.
 - c) Monthly Status Update: August 1 – August 31, 2015.
20. Human Resources Report.

Resolutions, Ordinances

21. Resolution re: Reclassification of the Long Term Care Manager in the Human Services Table of Organization.
22. Resolution re: Reorganization of the Table of Organization of the Human Services – Community Treatment Center.
23. Resolution Supporting the 2016-2017 Memo of Understanding between Brown County and the Town of Eaton for the Statewide Voter Registration System (SVRS).
24. Resolution Supporting the 2016-2017 Memo of Understanding between Brown County and the Town of Holland for the Statewide Voter Registration System (SVRS).
25. Resolution Supporting the 2016-2017 Memo of Understanding between Brown County and the Town of Humboldt for the Statewide Voter Registration System (SVRS).
26. Resolution Supporting the 2016-2017 Memo of Understanding between Brown County and the Town of Lawrence for the Statewide Voter Registration System (SVRS).
27. Resolution Supporting the 2016-2017 Memo of Understanding between Brown County and the Town of Morrison for the Statewide Voter Registration System (SVRS).
28. Resolution Supporting the 2016-2017 Memo of Understanding between Brown County and the Town of New Denmark for the Statewide Voter Registration System (SVRS).
29. Resolution Supporting the 2016-2017 Memo of Understanding between Brown County and the Town of Pittsfield for the Statewide Voter Registration System (SVRS).
30. Resolution Supporting the 2016-2017 Memo of Understanding between Brown County and the Town of Glenmore for the Statewide Voter Registration System (SVRS).
31. Resolution Supporting the 2016-2017 Memo of Understanding between Brown County and the Town of Green Bay for the Statewide Voter Registration System (SVRS).
32. Resolution Supporting the 2016-2017 Memo of Understanding between Brown County and the Town of Rockland for the Statewide Voter Registration System (SVRS).
33. Resolution Supporting the 2016-2017 Memo of Understanding between Brown County and the Town of Wrightstown for the Statewide Voter Registration System (SVRS).
34. Resolution Supporting the 2016-2017 Memo of Understanding between Brown County and the Town of Denmark for the Statewide Voter Registration System (SVRS).
35. Resolution Supporting the 2016-2017 Memo of Understanding between Brown County and the Village of Pulaski for the Statewide Voter Registration System (SVRS).

Treasurer

36. ACTION - Review and approval or rejection of bids for tax deed properties:

(Bid results of 9-4-15 to be handed out at meeting)

- | | | | | |
|----|-----------------|-----------------------|-----------|------------|
| a. | Parcel 18-523 | 1027 N. Chestnut Ave. | Green Bay | Vacant lot |
| b. | Parcel 21-293-1 | 2119 Eastman Ave. | Green Bay | Vacant lot |
| c. | Parcel 6-403855 | N. Mitchell St. | Green Bay | Vacant lot |
| d. | Parcel 7-326921 | Smith St. | Green Bay | Vacant lot |

37. ACTION - Review and approval or rejection of offers for tax deed properties:

(Offers due 9-8-15 to be handed out at meeting):

Interested Municipality = City of Green Bay

- | | | | | |
|----|-----------------|------------------|-----------|--------------------|
| a. | Parcel 2-501700 | Eleventh Ave. | Green Bay | Vacant lot |
| b. | Parcel 2-502 | 701 Twelfth Ave. | Green Bay | Lot, Home & Garage |

Interested Municipality = City of De Pere

- | | | | | |
|----|----------------|--------------------|---------|------------|
| c. | Parcel ED-2679 | 795 Killarny Trail | De Pere | Vacant lot |
| d. | Parcel ED-2688 | 741 Killarny Trail | De Pere | Vacant lot |
| e. | Parcel ED-2714 | 2128 Ryan Road | De Pere | Vacant lot |

Interested Party = Adjoining Owners

- | | | | | |
|----|----------------|-----------------|-----------|-----------------|
| f. | Parcel B-99 | Skyview St. | Bellevue | Vacant parcel |
| g. | Parcel 2-252-1 | S. Ashland Ave. | Green Bay | 3' Vacant Strip |

38. Convene in Closed Session to deliberate and confer with legal counsel in regards to the sale of Parcel No. 7-467, certain tax deeded property acquired by Brown County under Wis. Stats., § 75.521 that is located at 1021 Eastman Avenue in Green Bay, WI and further described as EASTMANS ADD LOT 9 BLK 39. Pursuant to Wis. Stats., § 19.85(1), any meeting of a governmental body may be convened in closed session for purposes of: (e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session"; and (g) "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved."

39. Reconvene into Open Session: Discussion and possible action in regards to the sale of Parcel No. 7-467, certain tax deeded property acquired by Brown County under Wis. Stats., § 75.521 that is located at 1021 Eastman Avenue in Green Bay, WI and further described as EASTMANS ADD LOT 9 BLK 39.

Other

40. Such other matters as authorized by law.
41. Adjourn.

Tom Lund, Chair

BROWN COUNTY HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-3600



Erik Pritzl, Executive Director

MEETING OF THE HUMAN SERVICES BOARD Thursday, September 10, 2015

COMMUNITY TREATMENT CENTER, ROOM 365
3150 GERSHWIN DRIVE, GREEN BAY, WI 54311
5:15 P.M.

AGENDA

1. Call Meeting to Order.
2. Approve/Modify Agenda.
3. Approve Minutes of August 14, 2015 Human Services Board Meeting.
4. Executive Director's Report.
5. Review and Endorsement of Proposed 2016 Budget.
6. Administrator Report (CTC).
 - a. NPC Monthly Report.
 - b. QAPI Summary Report.
7. Financial Report for Community Treatment Center and Community Programs.
8. *Statistical Reports.
 - a. Monthly CTC Data – Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.
 - b. Monthly Inpatient Data – Bellin Psychiatric Center.
 - c. Child Protection – Child Abuse/Neglect Report.
 - d. Monthly Contract Update.
9. *Request for New Non-Continuous Vendor.
10. *Request for New Vendor Contract.
11. Other Matters.
12. Adjourn Business Meeting.

**Note: attached as written reports*

Notices:

Notice is hereby given that action by the Human Services Board may be taken on any of the items, which are described or listed in this agenda.

Please take notice that additional members of the Board of Supervisors may attend this meeting of the Human Services Board, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

Any person wishing to attend the Human Services Board meeting who, because of a disability, requires special accommodations, should contact the Human Services Department at (920) 448-6006 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

August 2015



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5 Public Safety 11:00 am	6 Ed and Rec 5:30pm @ Museum	7	8
9	10 Executive Cmte 5:30 pm	11	12	13	14	15
16	17	18 Veterans Recognition Subcmte 5:00 pm	19 Sp. Admin 6:30 Sp. Exec 6:30 Board of Supervisors 7:00 pm	20	21	22
23	24 Land Con 6:00pm PD&T 6:15pm	25	26 Human Svc 5:30 pm	27 Admin Cmte 5:30 pm Cancelled (New Date Pending)	28	29
30	31					



SEPTEMBER 2015

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2 Public Safety 11:00 am	3 Ed & Rec 5:30 pm Way Morr Park 	4	5
6	7 Labor Day <i>County Board Office Closed</i>	8 Executive Cmte 5:30 pm	9	10	11	12
13	14	15 Veterans Recognition Subcmte 5:00 pm	16 Board of Supervisors 7:00 pm	17 CICB 8:00 am	18	19
20 	21	22	23 Human Svc 5:30 pm	24 Admin Cmte 5:30 pm	25	26
27 	28 Land Con 6:00 pm PD&T 6:15 pm 	29	30			

BROWN COUNTY COMMITTEE MINUTES

- Aging & Disability Resource Center (July 9, 2015)
- Board of Health (July 28, 2015)
- Children With Disabilities Education Board (February 24, May 7, July 15 & August 25, 2015)

To obtain a copy of Committee minutes:

http://www.co.brown.wi.us/minutes_and_agendas/

OR

Contact the Brown County Board Office or the County Clerk's Department

**PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER BOARD OF
DIRECTOR'S MEETING**

JULY 9, 2015

PRESENT: Marvin Rucker, Beth Relich, Barbara Robinson, Pat Hickey, Joan Swigert, Pat Finder-Stone, Ramon Fierros, Lisa Van Donsel, Larry Epstein, Lori Rasmussen, Corrie Campbell, Jessica Nell, Melanie Maczka

ABSENT: NONE

ALSO PRESENT: Debra Bowers, Kinsey Black, Devon Christianson, Christel Giesen, Laurie Ropson, Meredith Hanson, Diana Brown, and Denise Misovec

The meeting was called to order by Chairperson Rucker at 8:40 a.m.

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA:

Ms. Relich/Mr. Epstein moved to adopt the agenda. **MOTION CARRIED.**

APPROVAL OF THE MINUTES OF MEETING OF May 28, 2015:

Ms. Campbell/ Ms. Van Donsel moved to approve the minutes of the regular meeting of May 28, 2015. **MOTION CARRIED.**

COMMENTS FROM THE PUBLIC: None.

FINANCE REPORT:

A. REVIEW AND APPROVAL OF MAY, 2015 FINANCE REPORT:

Ms. Bowers reviewed the May 2015 Finance Summary noting that MA Administrative receipts are behind as are the expenses related to this funding due to a decrease in Salary and Fringe. Nutrition donations are lower than expected due to a decrease in meals served during the first quarter. This also reflects a decrease in food costs. All other revenues and expenses are in-line with the 2015 Budget.

Ms. Relich/Ms. Rasmussen moved to approve the May 2014 finance report. **MOTION CARRIED.**

B. REVIEW AND APPROVAL OF RESTRICTED DONATIONS:

Ms. Bowers announced the ADRC received a restricted donation of \$2000 from Asera Care for the annual dove release in the month of May.

Mr. Epstein/Ms. Swigert moved to approve the restricted donations for May 2015. **MOTION CARRIED.**

BUDGET REVIEW AND APPROVAL 2016:

Ms. Christianson explained that annually ADRC Staff perform a SWOT Analysis and referenced the document highlighting the strengths and weaknesses identified by staff. Ms. Christianson also referred to the Consumer Input and ADRC Aging Plan handout developed from the community listening sessions that focuses on the following areas: involving older people in age related program development and planning, the elder nutrition program, services in support of caregivers, services to people with dementia, and healthy aging. This input not only influences the direction of the budget but is also critical to developing the three-year aging plan.

Ms. Campbell asked if we could partner with churches to develop weekend meal options. Discussion occurred around locations in the community that may be willing to partner with and support this initiative and marketing ideas for advertising.

Ms. Christianson described major initiatives the ADRC will focus on for the upcoming year.

- Managed Care: Family Care + IRIS
- Modernization: Café/Employment, New Revenue
- Dementia Capable Community: Alzheimer's Changes Everything AFCSP: New Administration
- Get to Know Us
- DHS Evaluation
- Business Acumen Model
- Evidenced Based Prevention Programs: CMS pay for classes, Accreditation

Ms. Christianson discussed strategies to accomplish the initiatives while making up for the budget shortfall.

- **Dementia Capable Community: Alzheimer's Changes Everything AFCSP: New Administration:** Previously, the AFCSP funding was awarded to NEW Curative to support daycare programs; the state has now indicated that, according to state statute, this funding will need to go directly to qualified persons instead of as a contract to one agency. Each eligible family would receive a small grant, a plan would be developed according to consumer choices, and costs would be accounted for within their budget. AFCSP requires that a robust set of options be presented to the family. I&A would perform assessments and create plans with consumers and clerical support would be needed to keep each plan and their corresponding budget on track. It will be critical that invoicing, budget monitoring, and payments occur effectively. Discussion occurred among the Board including the details of this new plan.
- **Increase Donation Requests:** The ADRC would increase efforts to increase global donations to the agency. Several options include: increase the suggested meal donation from \$3.50 to \$4.00 per meal, send out an annual appeal, and include donation information with registrations.
- **Building Use Fee:** The Building Use Committee is working on developing a plan which would charge groups or community members for use of building space for meetings or private events.
- **Loan Closet Fee:** Implementing a \$10 fee for six months use of adaptive equipment. This change would open the Loan Closet up to the general public and encourages consumers to bring the equipment back. The option to waive the fee would be available for those who are unable to afford to pay. Board members brought up several options to consider including: a sliding fee, tagging items, and how to manage the follow up calls.

Ms. Christianson referred to highlighted items on the 2016 Preliminary Budget:

- County Levy Target. There was an increase in chargebacks, but also an increase in Levy minus the percentage the ADRC could capture in additional Medicaid Administration revenue.
- Some of the increase in costs of doing business: copies, rental fees, technology fees
- Major funding streams are flat, even though expenses continue to grow annually as expected.
- Once all initiatives are addressed, and reductions made as possible, the ADRC will have a deficit budget. We would be able to use a modest amount of net assets to fill the gap.

Ms. Campbell wanted to make sure the ADRC was asking for everything it needs so the County Board is empowered with information about where they can impact with decisions. Mr. Rucker explained the challenges that Department Heads face when the County Board asks them to ask for funds not available in the budget or to not support the County Executive's budget plan.

Discussion ensued about the ADRC's role in rural communities and the commitment by the city and villages for programs in their communities.

Ms. Brown discussed NEW Curative's 2016 Budget. Ms. Brown stated that the changes in the AFCSP Program will result in a \$95,000 loss of revenue; however, their expenses for the past year were lower than expected. She presented a budget that anticipates consumers using their AFCSP allocation for daycare services and the use of endowment funds to balance their budget. Currently, NEW Curative has not raised the fee for daycare. In the future, to control the budget, options would include raising the fee or reducing the number of free services.

Mr. Rucker encouraged all board members to attend the Finance 101 presentation in the future if they haven't previously or to attend again to review the material.

Ms. Relich/Ms. Nell moved to approve draft budget. **MOTION CARRIED.**

NEW Curative Transportation and Program Updates:

Ms. Brown indicated that NEW Curative has been collaborating with the ADRC since 1979 and was appreciative of the relationship. Ms. Misovec discussed the four adult day programs the ADRC helps fund and went over some statistics by referring to the NEW Curative Rehabilitation Inc. Relationship with the Aging and Disability Resource Center of Brown County handout.

Ms. Brown announced the NEW Curative transportation program transitioned from Red Cross to their agency July 1. NEW Curative hired staff from Red Cross to continue the transportation program and new software has been purchased. The fleet is made up of 26 vehicles which have been updated with the NEW Curative logos. For the majority of persons, a one-way trip will cost \$3; however, for people on Family Care or IRIS, the fee will be \$14, which is the total cost of a trip. The phone number and service area remain the same. NEW Curative, in partnership with the ADRC, hopes to expand to the underserved rural communities within Brown County in the future.

NEW Curative, Options for Independent Living, and the ADRC are collaborating on a two year grant from the Green Bay Community Foundation. The AT Home with Dementia: Assistive Technology Support program looks at how technology can improve a person's independence and safety in the home. After an assessment is completed, each eligible family can be awarded up to \$20 to be used on technology products to safeguard the consumer in the home. In the first year of this grant, 102 assessments have been completed. Ms. Brown passed out brochures and asked the Board to refer appropriate persons to NEW Curative for this program.

DIRECTORS REPORT:

A. NUTRITION PROGRAM IMPACT: HOME DELIVERED MEAL POLICY-MANAGED CARE:

Ms. Christianson referred to the changes in the Eligibility for Homebound Meals policy and discussed the difference between an agency rate and a private pay rate for meals. Ms. Christianson also discussed the impact of managed care on the rural driver escort program. For individuals on Family Care or IRIS, the ADRC must be diligent not to "double dip" federal programs by subsidizing meals for consumers with access to other federal programs. One program can't be used to supplement the other, which is why a different rate exists for those consumers who are on Family Care and IRIS. The total cost for a home delivered meal is \$7.28; though our average donation per meal is approximately \$1.96 - \$2.10. If a Family Care or IRIS case plan does not include meals, those consumers will not be able to receive home delivered meals at a donation rate as the new policy outlines.

Ms. Rasmussen /Ms. Campbell moved to approve the Eligibility for Homebound Meals policy.
MOTION CARRIED

B. GWAAR SELF-ASSESSMENT LETTER:

Ms. Christianson referred to the GWAAR Self-Assessment letter which was very positive.

D. AGING PLAN PROGRESS - DEVELOPMENT:

Ms. Christianson mentioned that the Aging Plan is due September 1 and will need to be passed at the August Board Meeting. The Aging Plan will be distributed prior to the meeting for review.

FAMILY CARE UPDATE:

Ms. Campbell congratulated Ms. Christianson on the transition to family care. Ms. Christianson gave credit to all of the staff who worked tirelessly to complete this phase and said that we are not through

the complete transition until October, 2015. Ms. Christianson also mentioned that a second IRIS provider has also been added just prior to July 1.

As of last week 902 people have been transitioned to Family Care and IRIS. Through October, each month, 218 consumers will be in transition. In addition, 20 - 22 consumers will transition off of the waitlist, Nursing Home Relocations occur at an unlimited number, along with attrition slots that open up due to consumer death each month. The wait list will end July 2018 and Brown County will be at entitlement.

LEGISLATIVE UPDATES:

The Budget has moved through the Senate and Assembly and is now on the Governor's desk.

Ms. Campbell talked with Representative David Steffens who is looking to put together an Advisory Committee for the Governor and has already given him Ms. Nell's name and thought it would be helpful for one other Board member to be a part of this committee.

ANNOUNCEMENTS:

Ms. Nell announced that she opened her own business last month doing social work case management, advocacy, and public speaking.

The 25 Year Anniversary ADA event is being held on July 22 from 4-6 p.m. on the City Deck.

Ms. Campbell talked about a private project she has worked on which effects the Colburn Park pool, the only Olympic size pool in this area. The project's goal was to raise \$1 million to completely rebuild the pool to include a zero depth entry. The goal is to build next year and open the following year.

NEXT MEETING – The next meeting will be August 27th, 2015 at 8:30 a.m. at the De Pere Community Center, 600 Grant St, Oak Room, Upper Level.

ADJOURN:

Ms. Relich/ Ms. Campbell moved to adjourn the meeting. **MOTION CARRIED.**
The meeting adjourned at 10:54 a.m.

Respectfully submitted,

Kinsey Black, Administrative Specialist

PROCEEDINGS OF THE BOARD OF HEALTH MEETING
Tuesday, July 28, 2015
5:00 PM

Present: J.J. Tibbetts, MD, Audrey Murphy, Joe Van Deurzen, Harold Pfotenbauer, Richard Schadewald, Karen Sanchez

Excused: Susan Paulus Smith

Staff Present: Chua Xiong, Rob Gollman, Ann Steinberger, Patti Smeester (note taker)

1. Call to Order, Welcome, and Introductions

Audrey called the meeting to order.

2. Approval / Modification of the Agenda

MOTION: To approve the agenda as presented.

Schadewald / Van Deurzen

MOTION CARRIED

3. Approval of Minutes of May 12, 2015

MOTION: To approve the minutes

Audrey suggested all references to "stuff" be changed to "materials."

MOTION: To approve the minutes as amended

Van Deurzen / Schadewald

MOTION CARRIED

4. Shirley Wind Farm: Status of the review of documents by Health Director

Chua thanked the Brown County Citizens for Responsible Wind Energy and Duke Energy for their submission of documents for review. Chua indicated all documents have been recorded according to the date they have been received. She stated that if there were any concerns that documents have not been received, anyone is welcome to review the binder. Chua stated that for all email communications, we have made all attempts to record a reply date to the email that it was received. Chua wanted all to know how serious she has taken the Wind Turbine issue and how much thought and time she has invested into researching the topic which includes going beyond to see what other research she could find. She states she has been fortunate to obtain an education that has taught her the methods on how to conduct creditable, evidence based research which was a requirement in her graduate work. This education will serve her well. Chua hopes to be finished by August at the earliest. The next step in moving forward is to strategize a plan with the Board of Health. She thanked everyone for their patience.

Audrey asked about the meeting on August 25, 2015 and wondered if it was going to be another update. Chua stated she hoped by that time that she would be finished reviewing the literature and that the Board of Health and Chua can proceed on strategizing a plan.

Mr. Schadewald asked Chua if she was still accepting materials. Chua stated she is still accepting materials. Dr. Tibbetts asked if individual can submit up to August 25th and Chua indicated they could submit.

Mr. Pfotenhauer stated that through conversations and listening to what people are saying he wondered if the Board of Health was aware that there is big money being given to the wind turbine project going all the way up to the Upper Peninsula, Northern Peninsula, coming down through Menominee/Marinette through Oconto and going across to Minnesota. The conversations that he has heard are that the federal government is providing 425 million dollars. Harold does not know if this is true and has not validated. Audrey wondered if Harold was talking about the transmission lines and Harold indicated it was wind farms and transmission lines. He indicated that was the way it was explained to him. Harold is going to get some documentation.

Mr. Schadewald stated with the materials he received today, it seemed like there are a lot of medical studies in Europe. He suggested to Chua to check with the United States CDC to see if they have done any medical studies. Chua indicated that they did not but they should. Audrey indicated the Board of Health asked DHS for an epidemiological study in 2012 and that the Governor put \$250,000 into the budget this year, but this was removed. The governor gave the PSC the ability to go back and review some of these issues and take another look at them again. Chua stated her contact at the state said it is status quo.

Dr. Tibbetts wanted to point out the study from Portugal. There are two cases where the courts found in favor for the plaintiff and some turbines are being removed. The other is still in Falmouth and that case is still pending. There are five or six plaintiffs in that situation in Falmouth, Massachusetts.

Audrey asked Juliana Ruenzel if she had any comments and she did not.

Audrey stated the meeting on August 25th will be on wind turbines only.

5. Budget Proposal 2016.

Chua presented levy changes for the Board of Health (BOH) to review. In regard to salary, there is a change of -\$7,467. It reflects the new sanitarian's salaries as they were hired at a lower hourly rate. In regard to fringe, it reflects an increase of \$4,908 due to new employees being hired and taking full benefits. In operation and maintenance we moved \$15,000 from levy to the grant side to offset some costs on the grant side. Our chargebacks increased but this was offset by an increase in our levy. Mr. Schadewald asked Chua if she knew what the 50% increase reflected. Mr. Schadewald will inquire of Technology Services through the Administration Committee. In regard to professional services Chua stated the reduction is because we eliminated the alarm system. The devices do not work and in order for us to replace and update, we would have to re-wire the building so we decided not to renew. We have a duress system in place and also our cameras in place. In medical supplies, we moved some of the dollars to office supplies. Our financial administrators indicated that those charges should be in office supplies.

In regard to revenue, the increase in levy was to offset our indirect chargeback. In regard to public health services, the reduction reflects a decrease in anticipated revenue for medical assistance billing. The decrease in intergov revenue reflects a decrease because we do not do adult Hep A or Hep B. Flu vaccines have gone down as well. We are not seeing adult population because of access to various stores, such as Walgreens. The Fund Transfer account was reduced because we moved HIV program funds from the levy side to the grant side.

Chua reviewed the performance measures as to what it costs us to perform services. Rob Gollman explained on the rates and fees, there was an omission last year as to what was published and Rob has corrected on the sheet as well as some typographical errors. Chua explained that the blood assay in 2015 was at \$92 but in 2016 the State is working with the lab for a discounted rate.

Audrey asked about food trucks and if we are checking those. Rob indicated we don't license all the food trucks that come into the area. The City of Green Bay ordinance has brought in a lot of mobile units from a lot of jurisdictions. We must inspect them and unfortunately we were not able to raise the "other permit inspection fee" which is currently at \$45.00. We spend a lot of time on that and are technically bound to honor these other licenses but we can't raise the fee. Chua indicated we are trying to collaborate with the City of Green Bay so information can also be given to food trucks that they also have to be licensed by us. Rob indicated in the City of Green Bay we have a lot of events and we do not have a place with infrastructure to support them. We don't have adequate power at most of them. We don't have facilities to dispose of waste water properly; we don't have fresh potable water hook ups for all these units. Rob said it is a challenge. Mr. Schadewald asked what the City needs to have to grow these ideas. Rob said the City needs festival grounds with adequate restrooms, fresh potable water, adequate power and semi-permanent facilities with refrigeration and wear wash facilities. Audrey asked for a better explanation of the fees we charge. Rob said the \$45.00 is what we charge someone we do not license, someone who has a State license or for example someone from Outagamie County. If we give them a license, we charge them an inspection fee for those out of our jurisdiction. Their license fees vary depending on what they are doing.

Chua discussed the 2016 new department initiative exploring our aging population. We attended a presentation looking at our population and stats show by 2030 over 25% will be 65 years and older. We want to work with Aging Disability Resource Center (ADRC) and pool our limited resources so we can collectively find ways to still provide services for this growing population. Devon with ADRC will try to organize a meeting with Erik from Human Services and Chua to discuss a 3-5 year strategic plans addressing the aging population.

Mr. Schadewald asked if there was anything that Health did not get in their budget that the Board of Health should know about. Chua indicated wage increases are an area for improvement, but pointed out Troy and Chad are already working on this issue.

MOTION: To approve the budget as presented.

Tibbets/Van Deurzen

6. Environmental Division updates

Rob directed the BOH to his handouts. Rob indicated we just started our 2015 - 2016 licensing year. We have been up trending our revenues for the last 5 years. It is difficult to predict as establishments come and go. We look at a 20% turnover rate per year.

We had a sanitarian resign last month and we have been recruiting. We have asked Human Resources to repost twice. We are having difficulty attracting qualified candidates because the salary is not competitive. Candidates need a bachelor's degree with a background in biology. Ideally, someone with an environmental major. Discussion regarding other possible incentives. Mr. Schadewald asked if we go to schools and talk about being a sanitarian. Rob indicated that we have a sanitarian that goes out and gives talks. Rob has received a request from a teacher to come back again this year. Rob also talked about the upcoming merger between the Department of Agriculture Trade and Consumer Protection-Food Safety Unit and the Department of Health-Division of Food Safety and Recreational Licensing. A year from now we are going to have a big discussion about all our licensing and fees because everything is going to be very different. We may lose tattoo and body piercing establishments which were under the umbrella of Department of Health Food Safety and Recreational Licensing. That is going to be transferred to the Department of Safety and Professional Services (DSPS). This department also regulates manufactured home communities, mobile home parks, which we have a contract with them to inspect. This year they doubled the reimbursement fee and we weren't able to increase our license fee accordingly. If DSPS takes over tattoos, we are going to have to look at the contract closely because if the

reimbursement rate is basically half of everything we get, Rob doesn't think it will be worthwhile for us to do it. Chua talked about her concerns if Public Health does not inspect tattoo business, this sets up the possibility of infectious disease outbreaks. Mr. Schadewald asked "Why was this changed?" Rob indicated we have a lot of questions but we do not get concrete answers. This will be in effect in July of 2016. Mr. Schadewald stated that if we felt this was a potential hazard he would recommend a letter from the Board of Health and Green Bay legislatures stating we see a problem with this. He recommends that the Board of Health in February, March or April send a letter to the legislatures about our concerns. Audrey asked Rob to give an update at the next Board of Health meeting.

Rob would like to explore in the future getting approval to have a fee for human health hazard condemnations. We are required to go to a residence or an abandoned building and write orders to correct a human health hazard or condemn it. We don't have anything right now and they are very time consuming. Investigations usually take days to complete. Mr. Schadewald indicated that if we wanted to set a fee by November it could be added to the budget for 2016.

7. Correspondence

The correspondence that was not mailed to the Board of Health members prior to the meeting was distributed.

8. Director's Report

Chua handed out the Beyond Health – Community Health Improvement Plan. This is required of the Health Department every three to five years to identify health issues in the community. Chua indicated the assessment is done with health care providers and community partners. Chua described the four issues identified—alcohol misuse, oral health, mental health, and adequate, appropriate and safe nutrition.

Chua also handed out the 2014 Annual Report. Mr. Schadewald inquired about goal setting and if we ever utilized students from schools. Chua stated we are working with the medical college as they want future doctors to come to the health department to do clinical rotation here and maybe at Aids Resource Center and other community resources. We have nursing students that also come through. As far as volunteers, we do not. Mr. Schadewald indicates there are probably things students would love to do. Chua is open to having volunteers and having them participate in our coalitions.

Ann Steinberger provided a follow up to the last BOH meeting on the TB disease. Jean is still investigating the contacts. The second round of testing will be starting. There are about 10 people in our County that we have done testing with. Ann reported on cyclospora, which is caused by a parasite, it is not spread directly from person to person. People are infected by consuming contaminated food or water. Most cases in the US are associated with recent travel or consuming fresh produce particularly imported. There are 8 cases in Wisconsin with the onset dates last week of May to the first week in June. The Brown County Health Department was a key player in the investigation and worked closely with the State DHS and CDC. Nursing staff conducted the interviews, Environmental Health worked with the local establishments; samples were collected and sent to FDA for testing. Based upon the investigation it was determined it was from cilantro and part of a national outbreak. FDA yesterday did post an import alert. Ann reported that Bellin has a new assay test that tests for 22 different types of Enteric Pathogens. We have exceeded 2014 year end numbers already by 17% in reportable Enteric infections. The last thing Ann talked about is the flu vaccine. We receive our vaccine for children through our state contract and there is a delay in delivering the flu mist. They are anticipating there will be 40% shipped out by October. We do have flu clinic scheduled for children in October and we are hoping we will have the vaccine at that time but there could be a delay.

Audrey asked the status of the HIV case. Chua indicated it is in the hands of the District Attorney and we have no further update as this is now a criminal prosecution.

9. All Other Business Authorized by Law

Dr. Tibbetts stated there are 83 complaints at this point; about 20 have good neighbor agreements that are on the edge as far as making any comments. This involves 23 families. 21 people have had their homes tested and they have all been positive for wind turbine signal. Those homes were those that requested to have them tested. Mr. Van Deurzen asked who does that testing. Dr. Tibbetts indicated Susan Ashley and Dave Enz. They have been trained in using the micro barometer. Chua asked if there was someone else that could do the testing. Chua indicated this can be viewed as biased since test subjects are taking the recordings. If this is something we proceed on with, we can be attacked later for using individuals who have symptoms. Chua understands that anyone can be trained on the equipment but using test subject will be viewed as biased. Dr. Tibbetts indicated they are active in Fond du Lac and Jim Meuller is being trained or is trained. Chua asked if he was part of the Shirley Wind Farm. Dr. Tibbetts indicated he was not.

MOTION: To depart from the regular order of business.

Tibbetts / Van Deurzen

MOTION CARRIED

Bill Meindl, 125 W. Mission Road, asked "shouldn't that information have been brought up when the agenda item was discussed when there was a representative here from Duke, instead of bringing it up at the end of the meeting?" Dr. Tibbetts apologized that he didn't bring it up at that time.

Jim Vanden Boogart, 7463 Holy Mor Road, Greenleaf WI. Jim indicated the unit consists of micro barometer which has no controls on it and it is plugged into a data logger. The data logger has a power switch and a GPS that captures your location and displays it on a screen locked onto that GPS. There is nothing on this that the operator can control at all. Once it locks on the GPS you flip a switch that says "begin logging readings" and that is the only control on it. When finished you turn the switch off. The whole thing is self-contained. There aren't any buttons that you can control. You just put it in a room and try not to create extraneous noises to muddy up the readings.

William Acker, Acker & Associates, 3217 Nicolet Drive states that device is reading pressure pulsations that occur above barometric pressure and below barometric pressure. That information is being collected by this machine and people who run the machine cannot affect those numbers. Those numbers are then being fed to Richard James for evaluation. From Mr. Acker's experience, for some acoustical engineers with a lot of experience they have come to the conclusion that the health problems are related to these pressure pulsations that occur within seconds (high pressure-low pressure-high pressure-low pressure) and believes that is what is bringing on a lot of the health problems. He states medically trying to prove that association has been very difficult. It has been accepted that these pressure pulsations also occur in automobiles with open windows causing car sickness. Mr. Acker states everybody agrees that car sickness does exist. The auto industry has tested this and has found ways to modify their cars to prevent those pressure pulsations. Those pressure pulsations are also accepted by the cooling tower manufacturers. Those manufacturers accept that it can cause problems so they sell equipment that is especially made not to produce these pressure pulsations. Even though the auto industry and cooling industry are making modifications to prevent this, nobody has successfully found a great way to prove the medical evidence where we can say definitively that we have a medical test that proves that without asking the person "Are you sick?" Richard James is 100% convinced that these pressure pulsations are causing trouble as well as the European countries who have already written codes to prevent those

pressure pulsations. Mr. Acker wanted the board to know that medically we haven't found a definitive way, like a brain scan, that says you are definitely nauseous.

Sandy Johnson, 1893 Wayside Road, Greenleaf, WI says she attended EAA talked with a flight instructor from Missouri who grew up in Wisconsin. Sandy stated the idea that infrasound and low frequency noise is a new thing because of the industrial wind turbines is false. Sandy continued that Rick James worked for GM, and that is how he got into this. The modifications you make to a car or to a large truck hauling loads is because you don't want that driver being exposed to unnecessary noise. The same is true of being a pilot in an airplane that can emit these types of noise. Sandy brought up the topic of industrial wind turbines with the flight instructor. He wasn't surprised at all. He said anyone being trained as a pilot knows you have to wear special safety gear on your ears because if you are a pilot and you get your hearing affected by that noise you are done. Sandy stated this young man was aware of and knows about the modifications that aeronautical engineers have to make in order for somebody to be safe while flying a jet plane. This is not a foreign thing it is just industrial wind turbines are a newer thing creating the same problems.

MOTION: To return to the regular order of business

Van Deurzen / Pfotenhauer

MOTION CARRIED

10. Adjournment / Next Meeting Schedule

MOTION: To adjourn meeting

Van Deurzen / Pfotenhauer

MOTION CARRIED

NEXT MEETING: AUGUST 25, 2015 at 5:00 PM

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on Tuesday, February 24, 2015

Board Members Present:

Board Members Excused:

Others Attending: B. Natelle, A. Nizzia,

1. Call to order - 4:00 p.m. – B. Clancy.
2. Action Item: Approval of Board Minutes December 9, 2014: J. Mitchell moved to approve the minutes of the February 24, 2015 Board meeting. B. Osgood seconded the motion. Motion carried.
3. Correspondence: None.
4. Action Item: Approval of Agenda: J. Mitchell moved to approve the agenda. B. Osgood seconded the motion. Motion carried.
5. Action Item: Donations:

The George Kress Foundation made a donation of \$62,500 for the Sensory Courtyard.

Debe Gourmet made a \$200 donation to the Student Work Program.

Richard Huxford donated a box of videos and a box of games and craft items for the students.

Morgan Bodart donated puzzles, toys and a bag for the High Five Store.

Kim and Mike VanDen Langenberg, Dan and Cathy Van Sistine, and Toni Van Sistine donated \$650 to the Sensory Courtyard in memory of Jerry Van Sistine.

Allan and Penny Jamir donated \$250 to the Sensory Courtyard in honor of Jenna Krupski.

Brown County Home Builders Association donated \$500 for the Sensory Courtyard in the name of Johnnie Gray.

Jerry Tochtermann made a \$20 cash donation to the Sensory Courtyard.

Sara Hardy donated the following items to Laurie Larson's room: feeding bags, mickey kits, bags, extension sets, syringes, formula, spio, shower chair, diapers, AFOs, socks for AFOs, switches, W/C winter cover, power link box, hip brace.

Karen Van Sistine made a \$300 donation to the Sensory Courtyard.

Lexy Chernick donated toys for the High Five Store.

Susan and Steven Peters donated \$50 to the Sensory Courtyard in memory of Ray VanDen Heuvel.

PROCEEDINGS OF BROWN COUNTY CDEB, FEBRUARY 24, 2015:

Daniel and Marcia Tyler donated \$50 to the Sensory Courtyard in memory of Ray VanDen Heuvel.

Bram Koenig's family donated 2 ipad cases.

Associated Bank made a donation to the Sensory Courtyard in memory of Ray VanDen Heuvel.

A donation from various donors documented in the BCCDEB Binder totaling \$24,965 was made to the Sensory Courtyard in memory of Ray VanDen Heuvel.

Bellin Health donated \$500 to the Sensory Courtyard in memory of Ray VanDen Heuvel.

Timothy and Britney VanDen Heuvel donated \$25 to the Sensory Courtyard in memory of Ray VanDen Heuvel.

Broadway Enterprises, Inc. made a \$1000 donation to the Sensory Courtyard in memory of Ray VanDen Heuvel.

Paul J. and Carol A. Schierl made a \$10,000 pledge for the Sensory Courtyard.

US Venture/Schmidt Family Foundation, Inc. made a \$200 donation for the Sensory Courtyard. Chris Zabel, a US Venture associate, who was recognized for his volunteerism, requested that this donation be awarded for the Sensory Courtyard.

Sister Mary Karen Oudeans of Silver Lake College donated 2 Webber Basic Concept Foam Magnet Kits – Levels 1 and 2.

Greater Green Bay Community Foundation donated \$150 to the Sensory Courtyard.

Dr. Goolsby donated \$120 for the Sensory Courtyard in honor of Rachel Goolsby.

Clifton Equities, Inc. donated \$100 to the Sensory Courtyard in memory of Ray VanDen Heuvel.

The Wolfcale Family donated several boxes of puzzles, books, games, and teaching materials for use by the students and staff.

Gina Nachreiner donated many beautiful prom dresses for use by the students.

De Pere Christian Outreach donated \$10,000 for the Sensory Courtyard.

Nicolet Bank donated \$100 to the Sensory Courtyard in memory of Ray VanDen Heuvel.

Lisa Kiley donated 2 slings, a seat cover, a swimming vest, a neck vest, towels and a shirt for use by the PT Department.

PROCEEDINGS OF BROWN COUNTY CDEB, FEBRUARY 25, 2014:

Donald and Jean Nachtwey made a \$50 donation to the Sensory Courtyard in memory of Ray VanDen Heuvel.

John and Ursula Schoblocher donated \$150 for Kris Cleereman's room.

Janel and Whitey Peters donated a tandem assisted bike for the Physical Therapy department.

Brown County Home Builders Association donated \$100 for the Sensory Courtyard in memory of Ray VanDen Heuvel.

Judith Smet-Weiss donated \$25 for the Sensory Courtyard in memory of Ray VanDen Heuvel.

Debra and John Janssen donated \$50 for the Sensory Courtyard in memory of Ray VanDenHeuvel.

Mary Ann Anderson donated \$25 for the Sensory Courtyard in memory of James Hardy.

Ceil and Jim Carse donated \$50 for the Sensory Courtyard in memory of Shirley Ferrier Geshard.

Keith and Elizabeth Brown donated \$50 for the Sensory Courtyard in memory of Ray VanDen Heuvel.

Dean Olejniczak of SnugSeat donated a Rabbit Self Propel Stander and a Gazelle Stander.

Kurt Cichy of Step Ahead Childcare Center LLC, donated \$1000 for the Sensory Courtyard.

Robert Atwell of Nicolet Bank donated \$500 for the Sensory Courtyard.

Jerrold and Debra Kralovetz donated \$40 for the Sensory Courtyard in honor of Bryan Setzer, Shelly Skenadore, and Jim Ihlenfeldt.

Margaret Van Lanen donated notepads and notebooks for use by the students and staff.

Mark and Lora Matzke donated \$500 for the Sensory Courtyard.

Thomas Zeise of Zeise Construction donated \$2500 for the Sensory Courtyard.

John and Kate Lombardi donated \$1000 for the Sensory Courtyard.

Charlie Dunham of Green Bay Anodizing donated a new red Amtryke three wheel bike with a basket for use by the students.

PROCEEDINGS OF BROWN COUNTY CDEB, FEBRUARY 24, 2015:

Mike Pascucci donated 20 reams of colored paper, 300 page protectors, 1 box of photo paper, and 24 legal pads for use by the office.

Badgerland Printing donated \$200 worth of printing for invitations for the Winter Blast.

Gail Selby made of donation of \$1250 for the Sensory Courtyard plaque in memory of Shirley Ferrier Gebhard.

Marlon and Marieta Hermitanio donated \$2000 for the Sensory Courtyard.

Wayne and Judit Schaut donated \$100 for the Sensory Courtyard in memory of Jacob Van Lanen to be used by students who can't afford an outing.

Brown Country Sheriff Benevolent Association donated \$400 for the Sensory Courtyard.

Shopko donated a box of toys for use by the students.

The Shopko Foundation donated \$1000 for the Sensory Courtyard.

J. Mitchell moved to graciously accept these generous donations. B Osgood seconded the motion. Motion carried.

6. Action Item: Financial Report: J. Mitchell moved to approve the financial reports ending December 31, 2013 and January 31, 2014. B. Osgood seconded the motion. Motion carried.
7. Action Item: Administrators Report:
 - a. SCY update- BN updated the board on the Sensory Courtyard Project.
 - b. Step system update-BN stated staff have been reviewing and commenting on the system with a target implementation date of Sept 2015. A 1.5% increase in salary will take effect for the 2014-2015 retro to the first pay check.
 - c. LTD carriers will change beginning July 1, 2015 due to increase in cost of premium.
 - d. SBS programs are being audited state wide with recoupment applied. To date we the BCCDEB has not been notified of a recoupment and the board will be kept current if this occurs.
 - e. B. Anderson and T Shaw continue to work together on bookkeeping duties.

B. Osgood moved to accept the Administrators Report. J. Mitchell seconded the motion. Motion carried.

PROCEEDINGS OF BROWN COUNTY CDEB, FEBRUARY 25, 2015:

8. Action Item: Parent Organization: The Winter Blast event was held on Friday, February 6th at the Riverside Ballroom this year raising \$40,000. J. Mitchell moved to accept the Parent Organization report. B. Osgood seconded the motion. Motion carried.
9. Action Item: Payment of Bills: J. Mitchell moved to approve payment of the bills for the month ending January 2015. B. Osgood seconded the motion. Motion carried.
10. Action Item: Interagency Agreement: B. Natelle presented the Interagency Transition Agreement with Brown County Birth to Three. This agreement specifies responsibilities of the Brown County Birth to Three and Early Childhood. B. Osgood motioned to approve the agreement as presented. J. Mitchell seconded the motion. Motion carried.
11. Action Item: Resignation to retirement: B. Natelle read a letter of retirement from Ron Knaus. Mr. Knaus will be retiring after 21 years of working as an Instructional Aide for Brown County which included running the pool program, driving bus, and working in the Maintenance Department. J. Mitchell motioned to accept the letter of resignation to retirement with regret and great thanks. B. Osgood seconded the motion. Motion carried.
12. Action Item: Approval of Replacement position: B. Natelle presented Mr. John Driessen to fill a current vacancy as Director of Special Education and Program Support Teacher. Mr. Driessen has several years of Administrative experience along with teacher experience and most recently with the Green Bay Public School System. He also has expertise in the area of children who experience emotional and behavioral issues. He has implemented, created and delivered functional curriculum to High School students in combination with transition programming. J. Mitchell moved to hire Mr. Driessen for the 2015-2016 school year with a 215 day contract and an additional 20 days prior to July 1st to work on various items including summer programming. B. Osgood seconded the motion. Motion carried.
13. Action Item: Approval of Second reading of #5.091 School Attendance. J. Mitchell moved to approve policy #5.091. B. Osgood seconded the motion. Motion carried.
14. Action Item: Approval of Second reading of #4.03 Budget Preparation. B. Osgood moved to approve policy #4.03. J. Mitchell seconded the motion. Motion carried.
15. Action Item: Executive Session: The Board will move to Executive session as allowed by WI Stats 19.851(f)(e) to discuss personnel and staff issues. J. Mitchell moved to executive session as allowed by WI Stats 19.851(f)(i) to discuss personnel and staff requests at 4:28 pm. B. Osgood seconded the motion. Motion carried.
16. Action Item: Staff Requests: J. Mitchell moved to approve the staff requests presented. B. Osgood seconded the motion. Motion carried.
17. Action Item: Adjournment: S. King moved to adjourn the meeting at 4:34 pm. B. Osgood seconded the motion. Motion carried.

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on Thursday, May 7, 2015.

Board Members Present: J Mitchell, B Osgood, S King, B Clancy

Board Members Excused:

Others Attending: B. Natelle, A. Nizzia,

1. Call to order – 4:15 p.m. – S. King.
2. Action Item: Approval of Board Minutes February 24, 2015: J Mitchell moved to approve the minutes of the February 24, 2015 Board meeting. S. King seconded the motion. Motion carried.
3. Action Item: Approval of Agenda S. King moved to approve the agenda. B Clancy seconded the motion. Motion carried.
4. Action Item: Donations: Tabled
5. Action Item: Financial Report: Tabled
6. Action Item: 2015-2016 Preliminary Budget/Expenditure/Set Levy: S. King moved to accept the expenditures for 2015-2016 and to set the levy as presented. J Mitchell seconded the motion.
7. Administrators Report: Tabled
8. Action Item: 2015-2016 School Calendar: J Mitchell moved the following Beginning date for students Sept 1, 2015 and ending date for students is June 2nd. S. King seconded the motion. Motion carried.
9. Action Item: Parent Organization: None
10. Action Item: Teacher Contracts: S. King moved to issue teacher contracts as presented. J Mitchell seconded the motion. Motion carried.

PROCEEDINGS OF BROWN COUNTY CDEB, May 7 , 2015:

11. Action Item: Payment of Bills: Tabled
12. Action Item: Resignation: John Polkowski, Phi Ed Teacher has resigned his position effective the end of the 2014-2015 school year to assume a position with additional coaching duties. J Mitchell moved to accept the resignation of J Polkowski. S. King seconded the motion. Motion carried. The Board thanks John for his work and wishes him well in his new position.
13. Action Item: Replacement Staff: Alex Breitrack is 2015 graduate from UW Oshkosh and is being recommended to the 2015-2016 vacancy at Denmark Elementary school which is currently being filled by a substitute teacher. S. King moved to hire Alex Breitrack. J Mitchell seconded the motion Motion carried.
14. Action Item: Adjournment to Executive Session: The Board will move to Executive session as allowed by WI Stats 19.851(f)(e) to discuss personnel and staff issues. J Mitchell moved to executive session as allowed by WI Stats 19.851(f)(i) to discuss personnel and staff requests at 4:45pm. S. King seconded the motion. Motion carried.
18. Action Item: Staff Requests: None
19. Action Item: Adjournment: J Mitchell moved to adjourn the meeting at 4:55 pm. S. King seconded the motion. Motion carried.

PROCEEDINGS OF THE CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Wednesday, July 15, 2015

Present: B. Clancy, S. King, J. Mitchell, R. Osgood

Excused:

Also Present: A Nizzia, J Driessen C. Maricque

1. Call to order – 1:00 p.m. – B. Clancy
2. Approval May 7, 2015 Board Minutes: J. Mitchell moved to approve the May 7, 2015 Board minutes as presented. B. Clancy seconded the motion with the noted change. Motion carried.
3. Approval of Agenda: B. Clancy moved to approve the agenda. J. Mitchell seconded the motion with the noted change. Motion carried.

4. Action Item: Donations:

Sensory Courtyard

Dan and Penny Bollom - \$500

Dan and Penny Bollom - \$500

Andrea Wauters - \$100

Kaap Charitable Trust/JP Morgan - \$2,000

Christ the King - \$50 in honor of Bill Clancy's St. Patrick's Day performance

City of Kaukauna - \$75 in honor of Bill Clancy's St. Patrick's Day performance

Wayside/Morrison Lions Club – \$1,000

Mr. & Mrs. Daniel Lawyer, NEWCHAA Basketball Team - \$40 in honor of NEWCHAA coach, Jeff Mitchell

NEWCHAA Eagles Varsity Boys Team & Parents - \$175 in honor of Jeff & Becky Mitchell and Andrew Bridenhagen.

Schneider - \$25,000

Schreiber - \$10,000

Lions Camp

Dick Darden – donated 10 walkie/talkies for use at camp

Darlene Gauger and Carol Borchardt – Ice Cream and cones

Luna Café – Two 80 oz. bags of coffee

Starbucks – One large bag of coffee

Mr. & Mrs. Brad Champion – S'more ingredients

Camp SOAR

The Alberta S. Kimball-Mary L. Anhaltzer Foundation - \$5,000

Classrooms

Thomas Rankin Family – Binders for four classrooms supply list

Mark & Lora Matzke – iPad2 for the Therapy Department

Don Paulson/Nielsen Company – 2 wipe boards

Mr. & Mrs. Steve Webster – New fabric bag that attaches to a walker

Mr. & Mrs. Roger Siebold - \$50 for Holly Peter's classroom

Gwynn Vetter - \$100 for Holly Peter's classroom

Dan VanLanen – notebooks, pens, pencils, and school supplies

Mary Ann Reinard - \$25 to Laatsch's classroom in honor of Irene Baeten's birthday in May

PROCEEDINGS OF THE BROWN COUNTY CDEB MEETING, JULY 15, 2015

Spaghetti Dinner

Pete Petasek/UBake – Spaghetti Sauce, spaghetti, breadsticks
Randy Piontek/Hydrant Pizza – Ground beef, Italian sausage

Hopp Needs

Green Bay Downtown Lions Club - \$300 in honor of Andrea Wauters
Wendell & Shanna Ellsworth - \$500 for a Smart Board in memory of Anita King
Mr. & Mrs. Jeff Mitchell - \$1,000 for a Smart Board in memory of Anita King
Scott King/Nicolet Bank - \$3,350 for a Smart Board in memory of Anita King
Mary Glaeser - \$50 for a Smart Board in memory of Anita King
Mr. & Mrs. Gerald Woelfel – \$50 for a Smart Board in memory of Anita King
Gregg Carter/Humana Foundation - \$500 in matching gift (VP, Mark Matzke)
Dr. Goolsby - \$140 part of Aurora Health Care Employee Partnership Campaign
Target - \$225 donation from ThanksABillion

Others

Gwen Hanson - \$100 to the Parent Organization
Badgerland Printing – 50% off of some printing for the Parent Organization
Woman's Club of De Pere - \$150 for graduation
Tami Cornette/Independent Printing – 250 printed SHS graduation program covers
Smart Cow - \$215 for Grassroots Tuesday donation – for the work program
Wrightstown Lions Club - \$100 for pool chemicals
Denmark FFA Alumni - \$200 for food at the Woodworkers Guild/Wood Show
Debbie Monette – Items for the High Five Store
Eileen Sobieck - \$50 worth of items for the High Five Store
George Cherney/American Foods Group – 80# of hamburger patties for the Woodworkers Show
Uncle Mike's Bake Shop – ½ price doughnuts for the Woodworkers Show
Glen Salman/Salman Meat Products – 10# hot dogs for the Woodworkers Show
Bob Fruzen – case of napkins, six 12 packs of soda and time to take Terri to Badger and Costco
VFW Post 2113 & VFW Ladies Auxillary – 40 Bamboo Live – magic show tickets
Wayne & Judith Schaut - \$50for student use

J Mitchell accept these generous donations. B Clancy seconded the motion. Motion carried.

5. Financial Report: C Maricque was introduced to the Board and welcomed into her new position. She explained the CESA contract for Alio budgeting etc would be part of her responsibility. She discussed the 2014-2015 audit being scheduled and the finance reports for April May 2015. J. Mitchell moved to accept the April, May 2015 financial reports. B. Clancy seconded the motion. Motion carried.

PROCEEDINGS OF THE BROWN COUNTY CDEB MEETING, JULY 15, 2015

6. Administrators Report:

a. J Driessen was introduced to the Board and welcomed Driessen explained SOAR began on June 15th and was in session for two weeks, with one week off and then has resumed for another 4 weeks. They completed many art projects which included wood block prints and enjoyed music with special guest Skip Jones.

b. A. Nizzia gave an update on the Sensory Courtyard Project thanking Bill Clancy and Scott King for their help in the dedication and placement of the first SCY beam!

J. Mitchell moved to accept and place on file the Administrators Report. B. Clancy seconded motion. Motion carried.

7. Room Agreements: J. Mitchell moved to approve the Room Agreements with the Denmark, De Pere, West De Pere and Wrightstown School Districts. B. Clancy seconded the motion. Motion carried.

8. Action Item: Resignation: A Nizzia read a letter from Kelly Hayes resigning her position as Speech/Language Pathologist effective the end of the 2015-2016 school year. K. Hayes is a new Mom and is going to be a "stay at home Mom."

J Driessen read a letter from Molly Fields resigning from her position as a Middle School teacher to accept a teaching position with one of the districts. This is effective the 2015-2016 school year.

J Driessen read a letter from Sarah Velicer resigning from her position as an Early Childhood teacher to accept a position closer to her home. This is effective the 2015-2016 school year.

A Nizzia read a letter from Cory Williams resigning his position as Speech/Language Pathologist to accept a position closer to his family in Michigan. This is effective the 2015-2016 school year.

The Board would like to thank these employees for their service.

J. Mitchell moved to accept the resignations as presented with regrets. B Clancy seconded the motion. Motion carried.

9. Action Item: Replacement Positions: A Nizzia presented S Johnson to fill one of the two existing Speech/ Language Pathologist position. J. Mitchell moved to offer S Johnson a position. SKing seconded the motion. Motion carried.

PROCEEDINGS OF THE BROWN COUNTY CDEB MEETING, JULY 15, 2015:

- A Nizzia presented Joseph Klicka an existing Phi Ed teaching position. J. Mitchell moved to offer J Klicka a position. B Clancy seconded the motion. Motion carried
10. Payment of bills: J. Mitchell moved to pay the bills totaling \$74,680 for the periods ending April 30, 2015 and May 31, 2015. J. Mitchell seconded motion. Motion carried.
 11. Executive Session: The board will move to executive session as allowed by Wisconsin Stats 19.85 (1)(e)(f)(b) to discuss personnel. J. Mitchell moved to Executive Session and adjourn from Executive session as allowed by Wisconsin Stats 19.85 (1)(e)(f)(b) to discuss personnel. B Clancy seconded the motion. Motion carried.
 12. Action Item: Staff Request : A Sislo was granted a one year leave of absence for the 2015-2016 school year returning at the beginning of the 2015-2016 school year. J. Mitchell moved to approve the leave. S King seconded the approval. Motion carried.
 13. Adjournment: J. Mitchell moved to adjourn the meeting at 4:45pm B Clancy seconded the motion. Motion carried.

PROCEEDINGS OF CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Tuesday, August 25, 2015

Present: B. Clancy, J Mitchell, S. King, B. Osgood

Excused:

Also Present: B. Natelle, A. Nizzia, C. Maricque, J Driessen

1. Call to order – 4:00 p.m. – S. King
2. Action Item: Approval of July 15, 2015 Board Minutes: B .Osgood moved to approve the minutes of July 15, 2015 Board Meetings noting that he was not present at that meeting. B Clancy seconded the motion with the noted change. Motion carried.
3. Action Item: Approval of Agenda: B Clancy moved to approve the agenda as presented. B .Osgood seconded the motion. Motion carried.
4. Action Item: Donations:

Sensory Courtyard

Dan and Penny Bollom - \$525.00

Cloud Family Foundation, Inc – 25,500

Diane Blashka - \$50

Camp SOAR

De Pere Area Men's Club – \$250.00

Knights of Columbus Council #4505 - \$426.90

Hopp Needs

Knights of Columbus Council #10243/13 - \$687.54

Dr. Goolsby/Aurora Health Care Partnership Campaign - \$120

Knights of Columbus Council #4439 - \$1,171.56

Others

De Pere Area Men's Club - \$1,000 – Work Program

Elona Winslow – 2 swimming suits

B Clancy moved to approve these generous donations with gratitude B .Osgood seconded the motion. Motion carried.

5. Action Item: Resignation: J Driessen read a letter from S Sokel who has accepted a position with the Oshkosh School District J Mitchell moved to accept the resignation of S Sokel B Clancy seconded the motion. Motion carried.
6. Action Item: Replacement Position: J Driessen presented C Vanderheiden as the candidate to fill the Special Education teacher vacancy in Denmark. B .Osgood moved to approve the hiring of C Vanderheiden, B Clancy seconded the motion. Motion carried.

PROCEEDINGS OF BROWN COUNTY CDEB MEETING, AUGUST 25, 2015:

7. Parent Organization: A Nizzia reported the Dash for Splash will take place Saturday, September 5, 2015.

8. Action Item: Financial Report: B. Clancy moved to approve the financial report ending June 30, 2015 and July 31, 201. J. Mitchell seconded the motion. Motion carried.

C Maricque requested that a transfer of funds in the amount of \$1,971,528.82 be made from Fund 10 (General Fund) to Fund 27 (Special Education Fund). This transfer of funds is a requirement per the Department of Public Instruction financial reporting system. C Maricque stated this process would be part of the audit process beginning the 2015-2016 fiscal year. J. Mitchell moved to transfer of funds from Fund 10 to Fund 27 in the amount of \$1,971,528.82 for the school year ending 2014-2015. B. Clancy seconded the motion. Motion carried.

9. Approval of Lunch Fees and School Fees: B. Natelle reported that the school lunch program is self-funded. Lunch prices are set in accordance with the new Federal guidelines for meal pricing for students are as follows:

Lunch: Full-Priced:	Current at \$2.55	Proposed – Change to \$2.65
Lunch: Reduced-Priced:	Current at 40¢	Proposed – No Change
Extra Milk:	Current at .30¢	Proposed – No Change

B. Clancy moved to set lunch prices as required. B. Osgood seconded the motion. Motion carried.

Student school fees were reviewed for the area districts and found that the Hopp fees should remain at \$15 for early childhood, primary and intermediate age students; \$25 for high school age students. S. King moved to keep the fees at \$15 and \$25 for 2015-2016 school year. B. Clancy seconded the motion. Motion carried.

10. Action Item: Substitute daily rate for the 2015-2016 school year: B. Clancy moved to increase the substitute teacher rate to \$136 per day and maintain the substitute instructional aide rate at \$70 per day. J Mitchell seconded the motion. Motion carried.

- 11 Administrator Report:

- a. M. Brick reported to the Board that we have had three school years with daily City Transit service in front of school. The school has used this transportation for transitioning students to their work sites and for community experiences. There are several LINC students that are utilizing the City Transit system to come to school and get to their work sites. We encourage staff to utilize the City Transit more often.

PROCEEDINGS OF BROWN COUNTY CDEB MEETING, AUGUST 25, 2015:

Mrs. Brick updated the Board regarding transportation to Syble Hopp and the districts that we serve. There are bus aides that are not full-time staff who will be returning to ride the bus routes. One child is assigned per seat, however, if two are required to sit together, boys sit with boys and girls sit with girls. Students must stay in their assigned seats. This procedure is done for the safety of the children.

Lamers provided 11 routes and 10/11 bus drivers are returning this year. The bus drivers get to know the students and provide a safe ride for them to and from school.

- b. A. Nizzia reported to the Board that teachers and aides were at school participating in professional development. Open House will be held Thursday evening
 - c. A. Nizzia reported the Sensory Courtyard equipment will arrive on Sept 28th with an estimate completion date of the SCY being mid October. A dedication will be held shortly after that.
- 12. Action Item: First Reading of Board Policy 3.09 Leave of Absence A(1) (a,1b,1c,1d,1e) A(2);A(3) A(4) A(5)A(6): Board Policy was reviewed and discussed.
 - 13. Action Item: Payment of Bills: B. Clancy moved to pay the bills for the month ending June, 2015 and July 2015. B Osgood, seconded the motion Motion carried.
 - 14. Executive Closed Session: The Board will move to Executive Closed Session as allowed by WI Stats 19.85(1)©(f)(i) for the purpose of personnel issues.
 - 15. Action Item: Staff Request: None.
 - 16. Adjournment: J. Mitchell moved to adjourn at 4:40 p.m. B. Clancy seconded the motion. Motion carried.